



East Windsor 250th Anniversary Committee
August 21, 2018
East Windsor Historical Society

The August 21, 2018 planning meeting for the 250th Anniversary Celebration of East Windsor met at the Osborn House at the East Windsor Historical Society.

The meeting was called to order at 6:50 pm.

Attendance:

Present: *Diane Lajoie, *Scott Morgan, *Rebecca Talamini, *Tom Talamini, *Bill Thim
*Lynne Tracy-Thim

Absent: *Paul Anderson, *Ceil Donahue

*indicates steering committee members

Minutes Reading:

The minutes for the August 7, 2018 meeting were reviewed.

Tom Talamini made a motion to accept the August 7, 2018 minutes as written. Bill Thim seconded the motion. The motion passed.

COMMUNICATIONS:

None

COMMITTEE REPORTS:

Time Capsule Committee: The gasket is in the garage; both covers for the capsule are printed and just need to be painted this week.

We should have the invoice for the stone engraving by the end of August. The stone will be flat with engraving.

There are bins for time capsule donations in the town hall and both libraries.

We are looking for music for the time capsule burial on Sunday September 23, 2018. Carol Hall, Chris Davis, Bob Maynard and Rebecca Talamini will speak at the ceremony. The invocation will be led by Reverend Dr. Thomas V. Calderone from the First Congregational Church of East Windsor in Scantic, and the benediction will be led by Reverend Stuart H. Pinette from St Marianne Cope Parish. We are planning to dig the hole for the time capsule on Sunday morning; we will seal and place the items in the time capsule at the ceremony. Light refreshments will be served.

Events Committee:

The only events left are Heritage Day on September 22, 2018 and the Time Capsule Burial on September 23, 2018.

Fundraising Committee:

We received the final \$900 for the fireworks, bringing the total to our goal of \$10,000.

Promotion and Merchandise Committee:

The Heritage Day signs are up around town.

We are not ordering any more merchandise; we will have a table to sell our remaining stock at Heritage Day.

Heritage Day Committee:

We will need caution tape and barricades to block off some areas needed for parade participants. We still need to find someone to pull the 250 parade float.

Shuttle Bus: The Smith Bus company route is going to go down Highland Ave, drive through the park, down Reservoir Ave, to the Broad Brook Elementary School, to the Middle School. This week Tom Talamini will cut down a branch at the back entrance to the Res so the bus can get through.

Parade:

We have some miscellaneous expenses for supplies cropping up including vests for volunteers and candy for the float. .

Tom Talamini made a motion to approve money for parade supplies not to exceed \$100. Bill Thim seconded the motion. The motion passed.

There will be about 60 groups participating in the parade; some of the latest applicants include the Windsor Fire Department and Swede's Jewelers. There will be about 30 people from the Broad Brook Clowns marching in the parade. The East Windsor High School Marching Band, Tim & John Larson, and the East Windsor Board of Selectmen will all participate.

Stray Dogs: Tim Smith offered to play on a float if we have a trailer set up for them. Since we have a full list of parade participants, we think it would be better if they just set up at the fairgrounds as planned.

EW Heritage Day Spirit Award: Keeping the Community Day tradition, we are going to open nominations for a citizen Spirit Award.

The parade lineup is divided (so far) into three divisions. Rebecca as grand marshal is leading the parade. Ceil is in the first division and can get on Historical Society Float to ride the parade. Debbie is in the second division and can ride ARHC float for the parade. The rest of us can ride in the 250 float, concluding the parade.

Tom will direct groups in the parade from the BMX, Garden, and Dog parks. He can then hitch a ride on the last float (EW250).

Categories for parade contest: There will be 7 awards for the parade contest.

- **Broad Brook Village Award** – Best Horse Entry
- **Melrose Village Award** – Civic/Military/Public Service Organizations
- **Scantic Village Award** – Best Float Entry
- **Warehouse Point Village Award** – Best Entry for sound/movement/performance
- **Windsorville Village Award** – Best vehicle entry
- **Israel Bissell Award**–
- **Grand Marshal Award** -

If a group wants, they may have up to 2 minutes in front of the judging stand; we will need someone to keep time (see signup sheet online). The winners will be announced at the picnic.

We will use the Strand hay tailor for the judging stand. We will put a table and chairs on the stand for the judges.

Judges: We need one judge from each village; each will have a packet with instruction, criteria, etc. The judges will meet at the Broad Brook Library to consult; the judges can park at the Broad Brook Library on Church Street. The following people will be judges:

- **Broad Brook:** Paul Anderson
- **Melrose:** Grants
- **Scantic:** Rick Osborn
- **Warehouse Point:** Sweeds

- **Windsorville:** Nick Laskos

VIPs: Broad Brook Gardens is going to provide boutonnières and corsages to the parade VIPs. They will be red or white carnations. We need to give them a final count the week before the parade. The parade VIPs will include the following:

- Grand Marshal – Rebecca Talamini
- 1968 Pageant Queen – Laverne Sherry
- Windsor Locks First Selectman
- Enfield Mayor
- First Selectmen Ellington: Lori Spielman
- EW Selectmen
- South Windsor Mayor –
- Carol Hall
- **Broad Brook:** Paul Anderson
- **Melrose:**
- **Scantic:** Rick Osborn
- **Warehouse Point:**
- **Windsorville:** Nick Laskos

Volunteers: We will **need A LOT OF VOLUNTEERS** for the parade – at least a couple of dozen. Lynne set up a free account on “signupgenius.com.” Lynn emailed the link to everyone on our list and posted the link on Facebook. Signupgenius sends a reminder two days prior to the event. Lynne has also sent a flyer to the high school advertising a means to get community service hours for graduation.

All volunteers are required to attend a meeting on Tuesday 9/18/2018. On 9/22 the volunteers will receive a ticket for the pizza party to be held on September 30th at the Osborn House at 4:00PM.

Signage: We need stakes for the parade lineup, about 50. We will use index cards for numbers to set up the parade lineup. There will be a sign painting party this Saturday, August 25, 2018 at 11 am. Some of the signs we need include the following:

- Judging stand approaching
- Judging stand
- Middle School parking (is that public?)
- Handicap parking
- Fairground parking
- Shuttle bus signage (EWMS, BBES, 2 at the Res)
- Vendor Parking
- Class of '93 sponsorship

Picnic:

Fireworks: The fireworks will last about half an hour; the display will be rain or shine as long as there isn't any lightening. We need a state permit for the fireworks.

Tom Talamini made a motion for \$100 to pay for the state fee for the firework permit. Bill seconded the motion. The motion passed.

ATM: Since our ATM vendor lost money at the food truck festival, he didn't want to come to Heritage Day. Ceil negotiated that we will pay \$350 of his \$500 expenses so we can have an ATM available.

Scott Morgan made a motion to allocate \$350 to provide the ATM machine at Heritage Day; Bill Thim seconded the motion. The motion passed.

Games: The game area is allocated. We will have corn hole, rings, lawn yahtzee, and twister to keep the fun going throughout the day.

Inflatables: Party Patrol has a special going on right now: spend \$250 and get a batting cage for \$99. We are going to have the adrenaline rush slide and the batting cage; they will only need one generator.

Lighting: We have a connection with an employee at United Rental. He is using his employee discount to rent 4 sets of outdoor lights for \$180 plus \$300 for delivery and pick up plus taxes. The lights will be delivered on Friday September 21, 2018.

Scott Morgan made a motion to approve the Heritage Day lighting rental not to exceed \$500. Bill Thim seconded the motion. The motion passed.

Events Schedule: We will hand out an events schedule that shows the order of events. We will look into getting a corn table.

Advertising/Social Media Committee:

We purchased 3 JI ads for Heritage Day and 1 for the Time Capsule. The Time Capsule ad will go in the paper on September 20th; the Heritage Day ads will be in the paper on September 6, September, 13, and September 20, 2018.

The fireworks are going to be advertised in the CT Tourism. CT Now has also been contacted.

Rebecca Talamini is going to do two Facebook boosts at \$20 each starting two weeks before Heritage Day.

Diane Lajoie made a motion to allocate a total of \$40 for Facebook boosting. Bill Thim seconded the motion. The motion passed.

The EW250 Facebook page has been active; keep sharing with your friends.

<https://www.facebook.com/EastWindsor250/>.

OTHER BUSINESS:

- We need volunteers for Heritage Day. All volunteers must attend a meeting on Tuesday September 18, 2018. The volunteers will check in for a ticket to the thank you pizza party on September 30th.
- We are going to have the following meetings in September: September 4th, September 11th, and September 18th.

Scott Morgan made a motion to adjourn. Bill Thim seconded the motion.

The meeting adjourned at 7:28 pm.

Respectfully submitted,

Diane Lajoie